

EoI No.: 540

date 01/10/2018

Expression of Interest

for

**IT enabled solution for monitoring, regulating, rating and ranking
of schools in Bastar District**

District Magistrate and Collector

Bastar, Chhattisgarh

Phone: 07782-222286

Fax: 07782-222286

E mail: deo.jdp@gmail.com

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Expression of Interest

Expressions of Interest are invited from eligible entities interested in partnering with the district administration of Bastar for setting up of IT enabled solutions for monitoring, regulating, rating and ranking of schools in the district.

Schedule for invitation of EoI

Date of Issuance of District Administration	28/09/2018
Last date and time for Queries	Upto 03:00 PM, 12/11/2018
Last date and time for submission of EoI document	Upto 03:00 PM, 15/11/2018
EoI document to be submitted to	District Education Office, Near Rainbow Hotel Beside of Hatha Ground Jagdalpur Distict - Bastar C.G. Phone: 07782-222286 E mail: deo.jdp@gmail.com Website: www.bastar.gov.in
Date and Time of Opening of EoI document	03:00 PM, 16/11/2018, at the Collectorate Conference Hall, Collectorate Campus Premise, Jagdalpur, District Bastar Chhattisgarh.

Note:

1. Please address all queries and correspondence to:

District Education Office,
Near Rainbow Hotel
Beside of Hatha Ground
Jagdalpur
Distict - Bastar C.G.

Phone: 07782-222286
E mail: deo.jdp@gmail.com
Website: www.bastar.gov.in

2. If the concern office happens to be closed on the day of receipt of the EoI as specified, the proposal shall be received and opened on the next working day on opening of the office at the same time and venue.
3. Please quote EoI ref. number in all your correspondence.

Background

Bastar district administration plans comprehensive reforms in school administration to improve the quality of education in the district. Among the intended measures are; effective regulation of schools in the district through effective evaluation of school facilities and monitoring their function, facilitating parents to take informed choices regarding their children's education and collection of relevant data for identification of critical shortcomings and plan appropriate measures.

With 158 no of private schools catering to almost 27,801 no of children, private sector plays an important role the education landscape of the district. There is a need to upgrade the regulatory mechanisms for these schools including their evaluation and accreditation, as well as mechanisms for monitoring of their performance. There is also a need to promote healthy competition among the schools by creating an environment of transparency and helping parents to take informed decisions on school admission

To facilitate these interventions, the district administration requires an IT platform and is looking for an expert entity which can help in developing such a platform. The specific details and scope of work are described below:

Scope of work

An effective IT enabled market research mechanism for accreditation and rating of schools:

- Developing an IT platform for collection of all relevant data related to accreditation of school and additional information relevant to quality of education and the school.
- The IT platform should contain a web-based portal / mobile app with customized interface for various stakeholders - the school administration, the district administration, parents and teachers - for aggregation of data.
- The system should have mechanism for independent infrastructure and quality auditing of the schools based on the RTE norms. Based on all these data the system will identify critical gaps in each school and attempt will be made to improve quality of schools based on them
- The platform should contain a dashboard for the district administration which will highlight all the relevant data, and flag critical concerns to the relevant administrator and will ensure a robust and transparent accreditation process
- The system should rate the schools based on an algorithm on the collected data. There should be an online dashboard / mobile app, which will show the ratings of each school and other relevant data for all the stakeholders with a customized interface of each stakeholder.
- The system should have a mechanism for student performance monitoring based on relevant data collected for each student.

- The website / app should facilitate online admission of students

The project will be implemented on a pilot basis in 40 private schools and 40 govt. schools in the district and shall be scaled up to all schools after successful piloting.

The proposals, as submitted, should cover all the aspects mentioned above and should specifically touch upon following details:

1. A detailed process flow as envisaged by the proposer
2. The details of data to be collected and mode of their collection
3. Technical details related to the IT platform
4. Financial details
5. Preliminary design concepts of the portal, dashboard
6. Mechanism for infrastructure and quality auditing the schools based on RTE
7. Algorithm for rating of schools
8. Various stages of implementation and their duration
9. Details about manpower and training support, and maintenance cost and any other details thereof
10. Students performance monitoring system
11. Mechanism for online admission

Eligibility Criteria

- The applicant should be a registered Proprietorship/ Partnership Firm/Private Limited Company / Public Limited Company / Registered Society / Trust / Association / Government institutions /Public Sector Units / Universities /Educational institutes including technical and professional institutes having affiliation or recognition of relevant Board / Council / Commission / any other regulatory authority etc.
- The Proposer must have valid PAN No. and other relevant documents.
- Prior experience in executing similar projects shall be an added advantage
- The Proposer should have deposited Proposal EMD amount in favor of “Collector Bastar, Chhattisgarh” by Crossed Demand Draft / Banker’s Cheque payable at Jagdalpur from any Nationalized / Scheduled Bank.

Submission of Proposals

The applicant will submit the proposals in two separate sealed envelope containing following details

- Envelop – I:Original copy of Technical Proposal (Annexure III) complete with all technical and commercial details (valid documentary proof) as prescribed in the Annexure – II along with covering letter as prescribed in Annexure - I
- Envelop – II:Original copy of Financial Proposal complete with all details as prescribed in the Annexure - IV

A non-refundable processing fee of Rs. One Thousand only (Rs. 1000.00/-) and EMD of Rs. Ten Thousand only (10,000.00/-) is to be submitted with the proposal in a separate envelope superscripted with the EoI name and number. The processing fee and EMD is to be drawn in favour of Collector Bastar.

Selection Committee/Purchasing Committee

The selection process shall be overseen by a Selection Committee/Purchasing Committee form and appointed by the Collector and District Magistrate, Bastar, Chhattisgarh for the purpose. The Committee shall determine the approach and methodologies for the issues, which may arise during the evaluation exercise and may have not been addressed in this EoIDocument. The decision of the Committee shall be final and binding on all the Proposers/Applicants in such circumstances.

Selection Process

The selection shall be processed at stages:

- First stage shall be pre-bid selection through a desk appraisal by the competent selection committee/purchasing committee of submitted proposals. Applications satisfying the requirements of the project shall be shortlisted for the second stage
- In the second stage, shortlisted applicants shall give a presentation before the designated committee. The proposal shall be evaluated by the committee
- In the third stage financial proposal of the applicants shall be evaluated

The selection of the final entity/entities for the project shall be done purely on the scores as obtained by the applicant in Stage Two and Stage Three of the selection processes.

Proposals shall be evaluated on a Quality and Cost Based Selection (QCBS) basis. Proposals shall be ranked according to their combined Presentation (Sp) and Financial Quotation (Sf) scores.

The scoring mechanism shall be arrived by the Selection Committee/Purchasing Committee members, based on ON SPOT analysis.

Final selection and award of work

Proposer obtaining highest number of points shall be invited for contract negotiations, with a view

- To clarify any outstanding points; &
- To finalize technical and financial arrangements.

In case of successful negotiations, a Work Order and subsequent Contract Agreement/MoU shall be signed between the District Administration and shortlisted proposer(s).

Provided, however that, 2 or more proposers may also be awarded work contract under this District Administration, assigning each of them with same or two or more different aspects of work within the scope of this District Administration.

Payment Terms

The total project cost is to be finalized based on the final quoted amount in the financial proposal (as per Annexure III) and subsequent price negotiation. The payment terms shall be subsequently negotiated into, and which shall be agreed upon in the Contract Agreement/MoU.

Competent Authority

The Selection Committee/Purchasing Committee shall be the competent authority for this project. The powers of the Competent Authority shall be as under:

1. Amend EoI documents during the proposal evaluation process. Any amendments, as such, shall be conveyed to the short-listed entity (ies).
2. Modify scope of work at the time of the award of the contract/project. Such modifications shall be discussed and agreed upon with the preferred short-listed entity (ies).
3. Request a proposer entity for clarification on its proposal, in part or whole, at any time during or after selection process. Such clarification shall be responded to in writing. No unilateral change in price or substance of the proposal shall be sought, offered or permitted at this stage by the proposer.

4. The Selection Committee/Purchasing Committee shall exercise the right to accept or reject any proposal without assigning any reason thereof.
5. In case of any impropriety, malpractice, slow work or falsification in any manner whatsoever, the Selection Committee/Purchasing Committee reserves at any stage, the right to take appropriate decision regarding the termination of contract or modification in the scope of services, in full or part thereof.

Address of Communication

All queries and communications shall be sent to the address given below –

District Education Office,
Near Rainbow Hotel
Beside of Hatha Ground
Jagdapur
District - Bastar C.G.

Phone: 07782-222286

E mail: deo.jdp@gmail.com

Website: www.bastar.gov.in

Other general instructions

1. The Price/Rate/Cost quoted and proposed in the ANNEXURE III shall include all other incidental charges such as packaging, forwarding, insurances, taxes & sur-charge *etc.* (FOR).
2. Price/Rate/Cost shall be quoted in INDIAN CURRENCY (INR) only.
3. Once quoted, the Proposer shall not make any subsequent Price/Rate/Cost changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the Proposal, even if any deviation or exclusion may be specifically stated in the Proposal. Such price changes shall render the Proposal liable for rejection.
4. The Price/Rate/Cost quoted by the Proposer shall be valid for a period of 180 days and shall be applicable for the entire contract period. Any drastic reduction in cost of hardware, due to changes in policy level or tax cuts or budget provisions at GOI/State level, will be negotiated by both parties.
5. Payments shall be made against valid Bill (s) as produced.
6. The discount / rebate admissible, if any, may be quoted during submission of valid Bill (s).
7. In case goods/services are not according to specification, the cost of returning them or rectification of the same shall be borne by the supplier.

Annexures

- I. Covering letter**
- II. Technical and Commercial Details**
- III. Technical Proposal**
- IV. Financial Proposal**

ANNEXURE I

Format for Covering Letter

The Covering Letter is to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on official Letter head and official seal (Letter of authorization is also to be enclosed)

To

The DM & Collector

District – Bastar

Pin code – 494001

Sub: Expression of Interest for 'IT enabled solutions for monitoring, regulating, rating and ranking of schools in Bastar district.

Dear Sir,

Please find enclosed Copy of our Proposal in respect of the Expression of Interest document issued by the District Administration Bastar for 'IT enabled solutions for monitoring, regulating, rating and ranking of schools in Bastar district'.

We hereby confirm that:

1. The proposal is being submitted by _____ (name of the agency who is the applicant, in accordance with the conditions stipulated in the District Administration).
2. We have read the guidelines and EoIdocument in detail and have understood the term and conditions stipulated in the EoIdocument issued by District Administration, we agree and undertake to abide by all these terms and conditions along with subsequent communication from District Administration. Our Proposal is consistent with all the requirements of submission as stated in the EoIor in any of the subsequent communications from District Administration.
3. The information submitted in our proposal is complete, is strictly as per the requirements as stipulated in the EoIand is correct to the best of our knowledge and understanding. We would be solely responsible for any errors/omissions/false

information in our Proposal. We acknowledge that District Administration will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid program and we certify that all information provided in the application is true and correct: nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.

4. We acknowledge the right of District Administration to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We fulfill all the legal requirements and meet all the eligibility criteria laid down in the EOI.
6. This proposal is unconditional, and we hereby undertake to abide by the terms and conditions of the District Administration.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
8. We are enclosing transaction details towards EMD & processing fee as under:

Item	Amount	Details	Date	Bank
EMD	Rs. 10,000/-			
Processing Fee	Rs. 1000/-			

*Transaction details must consist of transaction id and transaction reference number.

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

ANNEXURE-II

<< Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on official Letterhead and official seal >>

Sr. No	Particulars	Remarks/ Documents to be attached
1	Name of the Agency	As mentioned in the Registration Certificate.
2	Nature of the Agency (Whether Sole Proprietorship, Partners firm, Company (public or private), etc.)	Certificate of incorporation /MOA/ Partnership deed/ Proprietary deed etc.
3	Address of Head office: Name(s) of the contact person(s); Telephone number: Landline as well as Mobile No; E-Mail ID(s);	
4	Corresponding Office address: Name(s) of the contact person(s); Telephone number: Landline as well as Mobile No; E-Mail ID(s);	If different from the above address
5	Year of establishment of the Organization	Mention the date of Registration and enclose the Certificate of Registration.
6	Place of Registration	Copy of Certificate or work order as a proof of this.
7	Income Tax - PAN No./TIN No./ Sales Tax / VAT Registration Certificate Reg. No. & Date	No. to be mentioned and photo copy of each to be attached.
8	Primary point of Contact	Address Email Ph no
9	Secondary point of contact	Address Email Ph no

Note: Please provide copy of the registration certificate from the appropriate Registering authority given below:

If Company/LIP

- Certificate of Incorporation of company

If Proprietorship Firm

- Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
- Copy of trade license/GST registration/IT registration.

If Partnership Firm

- Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.
- Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association. If Society / Trust / Association
- Copy of Registration Certificate and Bylaws of Society / Trust / Association.

Note: 1) In addition to above registration certificate, Applicant needs to submit the copy of PAN Card. 2) All documents are mandatory to be submitted with Annexure.

ANNEXURE-III

**Technical Proposal
(Signed 3 copies)**

- * Please provide in details the make, brand, year of manufacturing, authorship, license details, cautionary message, Intellectual Property Rights ownership as well as any relevant details of all the products and itemized goods & services as offered in the proposal, the submission of which are required under any relevant laws or practices.

ANNEXURE-IV

Format of Financial Proposal

The Financial Proposal quoted includes all applicable costs for carrying out the activities outlined as scope of work for the Agency/Proposer.....
..... (Full name of Proposer) shall not claim any cost over and above the Proposal amount quoted. The Proposal amount quoted for is calculated on the basis of and that the (Full name of Agency/Proposer) agreed to the terms of payment as mentioned in the EoI document.

I/We hereby submit the financial quote as mentioned in the following table: (please provided the quotation itemized wise)

Sl No.	List of Work/Items*	Price/Rate/Cost Quote [#]

* Please provide in details the make, brand, year of manufacturing, authorship, licence details, cautionary message, Intellectual Property Rights ownership as well as any relevant details of all the products and itemized goods & services as offered in the proposal, the submission of which are required under any relevant laws or practices.

Price/Rate/Cost shall include the basic price, ST, VAT, and Packaging, Forwarding &Transportation charges and any other applicable taxes as such.Price/Rate/Cost shall be quoted in INDIAN CURRENCY (INR) only.

Place:

Signature:

Name:

Date:

Designation: